



MINUTES OF MONTHLY MEETING OMRO TOWN BOARD

DATE:
November 18, 2024

TIME:
6:00 p.m.

LOCATION:
Omro Town Hall, 4205 Rivermoor Rd.

Call to Order

The Public Hearing on the 2025 Proposed Annual Budget was opened at 6:00 p.m. by Chairman Brian Noe.

- Clerk Woods noted that the proposed levy and mill rate had changed since publishing based on an adjustment we were hoping to qualify for and did not. The new levy rate we are looking at is actually \$453,915.
- Tom Tuschl asked about some drastic swings in certain categories; Clerk Woods explained it was due to some surplus funds being “parked” in Public Works (Road Maintenance); General Government is down by several thousand due to fewer elections next year and the fact that a Town Hall Improvement amount has not been established yet; and Public Safety is up by a great deal due to the increase in ambulance costs.
- Tom Tuschl asked about the amounts for State Aids and whether those were known yet. Clerk Woods answered in the affirmative and recited the ones we received notice of so far; others are not determined until reporting that take place throughout the year.
- Tom Tuschl asked what the town’s total assessed value is. Clerk Woods indicated the value at \$314,108,000. This is the preliminary amount before manufacturing property is included and notice of that is provided by the County in the coming weeks.
- Chairman Noe commented that a lot of costs are fixed; the most flexibility we have is in the town road maintenance line item.

Public Hearing was closed at 6:10 p.m.

Special Meeting of the Electors

The Special Meeting of the Town’s Electors was called to order at 6:10 p.m. by Chairman Brian Noe.

MOTION by Tom Tuschl, second by Viola Schmick to adopt Resolution 2043-11-1 setting the Town of Omro 2023 Tax Levy to be collected in 2024 in the amount of \$453,915. This was decreased by \$2,933 from the levy amount reflected in the published proposed budget summary due to the town not being able to use a levy adjustment we’d hoped to. The new mill rate will be 0.00144509 instead of 0.00145443.

Resolution was read aloud by elector Tom Tuschl.

Motion carried by a unanimous voice vote with no opposition.

MOTION by Tom Tuschl, second by Viola Schmick to adjourn the Special Meeting of the Electors at 6:13 p.m.

Motion carried on a unanimous voice vote.

Special Meeting of the Electors was adjourned at 6:13 p.m.

Regular Meeting Called to Order

The regular town board meeting was called to order by Chairman Brian Noe at 6:14 p.m.
The Pledge of Allegiance was said in unison.

Attendance

Chairman Brian Noe, Supervisors Mark Krings and Steve Disterhaft, Clerk Dana Woods, Treasurer Brenda Pluchinsky were present. Attorney Karen Marone was not in attendance.

Statement of Public Notice

Notice of this meeting was posted at the following locations: Omro Town Hall, 4205 Rivermoor Road; Garbage & Recycling Drop-Off Center, Wendt Road & County Road FF; and near the Corner of Liberty School Rd & County Road F. Notice was also posted on the Town of Omro website and emailed to the Omro Herald and the Oshkosh Northwestern.

Public Comment

None.

Community Policing Discussion with Sheriff's Department Representative

None present at this time.

Consider Selecting Firm for Building Inspection Services

Representatives from MSA and McMahon both presented during a special meeting earlier in the day.

MOTION by Supervisor Krings, second by Supervisor Disterhaft to choose MSA and direct Clerk Woods and/or Chairman Noe to work with Stephanie from MSA to get things set up to start inspection services as of January 1, 2025.

Motion carried on a 3-0 voice vote.

Approve Town of Omro Annual Budget for 2025

Proposed budget was presented and discussed. Clerk Woods noted that an amount for Town Hall Maintenance/Upgrades had yet to be determined, and she had also received a request from a Minkler Cemetery caretaker to have the budget be doubled as \$550/year was not enough to get it mowed.

Clerk Woods also noted that she removed any dollar amounts from the line items previously used for Private Road Maintenance Expense and Private Road Reimbursement Revenue. Although it's not the only expense that has a corresponding revenue, the funds used are never considered town money and any estimated amounts in those lines unnecessarily and inaccurately inflates the size of our annual operating budget. Board members were agreeable to the change.

Revisions made to the proposed budget during the discussion include:

- **Tax Levy** line item 8 was adjusted to \$453,915 to account for \$2,933 adjustment we do not qualify for after all. *NOTE: This change also altered the amounts reflected on lines 11, 78 and 85.*
- **Town Hall Maintenance Other/Upgrades** line item 135 was adjusted to \$8,000 from \$0. *NOTE: This change also altered the amounts reflected on lines 136, 143, 147 and 219.*
- **Cemetery Funding** line item 173 budget was adjusted to \$2,200 from \$1,100. *NOTE: This change also altered the amounts reflected on lines 175 and 219.*

- **Town Road Maintenance** line item 161 was adjusted to \$357,695.92 from \$366,795.92. *NOTE: This change also altered the amounts reflected on lines 168 and 219.*

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve budget as revised during discussion, bringing the overall Annual Town Budget to a total of \$943,141.17.

Motion carried on a 3-0 voice vote.

Consider Resolution 2024-11-3 Requesting Consideration of Potential County-Wide Ambulance Service

Chairman Noe introduced and explained this stemmed from some meetings with the County Executive's office. Chairman Noe read the Resolution aloud

MOTION by Supervisor Disterhaft, second by Supervisor Krings to adopt Resolution 2024-11-3 Requestion Consideration of Potential County-Wide Ambulance Service.

Motion carried on a 3-0 voice vote.

Consider Renewal of Snowplowing Contract with Potratz

New contract proposed includes rates of \$77.50/hour for all services

MOTION by Supervisor Krings, seconded by Supervisor Disterhaft to approve the contract.

Motion carried on a 3-0 voice vote.

Consider Premium Pay for November 5, 2024 Election Inspectors

Clerk Woods is proposing an additional payment of \$25/shift (\$50 full day) for those who worked the General Election since we are well under budget for election expenses and this year our workers were under more scrutiny than ever, and they handled things extremely well and nobody asked to NOT work this one.

MOTION by Supervisor Disterhaft, second by Supervisor Krings.

Motion carried on a 3-0 voice vote.

Consider Compensation for Post-Election Audit of Voting Equipment

Town of Omro was one of the 375 Reporting Units randomly selected to take part in the Post-Election Voting Equipment Audit that is statutorily required to take place after every General Election. Audit will take place on Monday, November 25 at noon. Town will reimburse \$665.30 by the WEC. Clerk Woods asked that if the work is done within 5 hours, the money be split between the workers; if it goes longer, that they be paid at a rate of \$17/hr.

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve wages for voting equipment audit workers per Clerk Woods' request.

Motion carried on a 3-0 voice vote.

Discuss 2025 Town of Omro Meetings Calendar

Calendar presented by Clerk Woods has best guess at County P&Z meetings, however, they will not be approving their meeting schedule until January 2025.

Might want to change the date of the February meeting due to a primary election likely taking place the day after. Clerk Woods would appreciate not having to set up the polling room at night after the meeting or very early the next morning. Suggested revisions were made to the January, February and September meeting dates. Still don't have confirmation from County P&Z as to their public hearing schedule for the year.

Will adopt the final version in December.

Consider Renewing Certificates of Deposit Maturing in December

The CD's we have the Contingency Fund and majority of Private Road funds parked in are maturing in December. Treasurer Pluchinsky presented options for renewing.

MOTION by Supervisor Disterhaft, second by Supervisor Krings to approve renewal with Fortifi at 4.25%. Motion carried as a 3-0 voice vote.

Chairman Noe indicated we might need to determine if we'll pull some if we need any funding for the ARIP project is our grant application is successful

Consider Operator License Applications

Clerk Woods affirmed that both candidates qualify for approval at this time.

MOTION by Supervisor Disterhaft, second by Supervisor Krings to approve Operator Licenses for Emily Mangin and Rebecca Quast.

Motion approved by a 3-0 voice vote.

Road Supervisor's Report:

- Last year we experimented with pre-treatment when we knew an ice storm was coming. Consensus was to try that again.
- Treasurer Pluchinsky noted a pothole just west of the posting board on Liberty School Road; Chairman Noe will take a look at it.

Clerk's Report:

Correspondence:

- Wisconsin Historical Society shared its intent to remove part of the Goggins Cemetery from their catalog based on the findings that no remains were buried in part of it.
- Blair Ellner reached out to let us know that USI never repaired part of the ditch. Clerk Woods reached out to USI and they will come ASAP to rectify it.
- DSPS shared a Cross Control Performance Test results from Egan Dairy.

Open Records Requests:

- Trevor Damkot from Alpine Insulation requesting most recent building permit log.

Elections Update:

- Number of Registered Voters When Polls Opened = 1,786
- Number of Election Day Registrations = 139
- Total Number of Ballots Cast in this Election = 1,758
- Number of Ballots Cast by Absentee Ballot = 683
- Voter Turnout = 91%

Planning Commission:

- Did not meet this month.

Attorney's Report:

- Not Present at this time.

Supervisors' Report

- Nothing at this time.

Chairman's Report:

- Communication went out to Sandhill Farms on what items need to get fixed, were given a deadline of July.

Meeting Minutes

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve October 21, 2024 minutes as presented.

Motion carried on a 3-0 voice vote.

Treasurer's Report

Treasurer Pluchinsky submitted her report reflecting balances of:

- Tax Checking: \$2,776.58
- Private Roads: \$18,217.72
- Parkland Dedication: \$4,742.68
- General Fund: \$109,684.42
- Cans for Park \$9,234.46
- History Book Fund \$150.00
- Contingency Fund CD \$103,224.46
- Private Roads CD \$103,224.46

MOTION by Supervisor Krings, second by Supervisor Disterhaft to approve the October 2024 Treasurer's report as presented.

Motion carried on a 3-0 voice vote.

Accounts Payable

MOTION by Supervisor Disterhaft, second by Supervisor Krings to approve accounts payable in the amount of \$52,826.87

Motion carried on a 3-0 voice vote.

Upcoming Meetings or Workshops

Chairman Noe will attend the IDB meeting next week. Expecting revisions to the program and possibly some addition funding in the program as well.

Agenda Items for Next Meeting

Town Fee Schedule

Meetings Calendar

Closed Session

No need to go into closed session as previously expected.

Adjourn

MOTION by Supervisor Krings, second by Supervisor Disterhaft to adjourn the meeting at 7:21p.m.

Motion carried on a 3-0 voice vote.

Submitted by Dana Woods, Town Clerk